

Manager, Presales and User Services, OCLC Asia Pacific, Dublin, OH

At OCLC, we believe you'll do the best work of your life when you're living the best life possible.

We work hard to build the technology that connects thousands of today's libraries. But we also work hard to make a job at OCLC a meaningful part of a balanced life- not a substitute for one.

Responsibilities:

- Manage day-to-day operation and staff reporting to this position and produce various reports for upper management as required.
- Develop and update product descriptions, information sheets, presentations, demonstration scripts and educational training plan and materials for sales staff within the division, distributors, and users.
- Give product demonstration and training in person or through webinar to support sales staff within the division, distributors, and users.
- Work and lead discussions with other OCLC departments as may be necessary to solve problems encountered by OCLC users and/or distributors in Asia, as well as for product enhancements.
- Participate in testing new releases to troubleshoot any issue.
- Prepare documents in response to requests, RFI (Request for Information) and/or ITB (Invitation to Bid).

Qualifications:

- Master's degree in library and information science from an ALA-accredited institution.
- At least two years of full-time work experience in a library or similar institution.
- A minimum of two years of management/supervisory experience.
- Knowledge of OCLC products and services.
- Self-motivating, and detail oriented.
- Capable of independent research to facilitate problem solving.
- Effective verbal and written communication.
- Accommodation of occasional evening and weekend work hours may be necessary.
- Marketing and/or sales experience preferred.
- Knowledge of a major Asian language and/or Asian culture is a big plus.

To apply for this role, please go to www.oclc.jobs Click on job id# 324 (Manager, Presales and User Services, OCLC Asia Pacific)